

Federated States of Micronesia
Department of Education

FY 2013
Request for Proposals
Response to Intervention (RtI)
Technical Assistance and Training

1. General

Pursuant to FACSSO Resolution 13-02, The FSM Department of Education and each FSM State Department of Education are committed to the implementation of a Response to Intervention (RtI) model that would result in an integrated service delivery framework where special education and general education work collaboratively to provide education programs designed to meet the needs of ALL students.

The proposed RtI framework would support the implementation of research—based instructional practices using student performance data and progress monitoring to improve learning outcomes for students in grades K-3 in the areas of Reading and Math. The RtI framework will integrate existing FSM education resources to ensure high quality instruction in the core curriculum with early identification and intervention for struggling students

FACSSO has endorsed the need to engage outside consultants to finalize the development of the RtI framework and coordinate and facilitate appropriate staff development training and related activities to ensure successful implementation.

2. Request for Proposal

The National Department of Education (NDOE) FSM National Government (*hereinafter referred to as “government”*) hereby solicits proposal bids from interested individuals, firms or organizations (*hereinafter referred to as “applicants”*) to provide specialized and qualified technical assistance, training and other consultative support services that support NDOE in the development and implementation of a Response to Intervention model.

3. Eligible Applicants

The following kinds and types of firms, agencies and organizations within the Federated States of Micronesia, US mainland, Alaska, Hawaii and US territories and the Freely Associated States (Palau & Marshall Islands) shall be eligible to submit proposals:

1. Private, independent licensed management consulting individual, firms or agencies;
2. Public education departments;
3. Institutions of higher education;
4. Community-based education institutions or agencies;
5. Public/private corporations or companies; and

6. Other related NGOs.

Proposals from other entities may be considered in case of hard to find applicants from within the aforementioned localities.

4. Scope of Work

This request for proposals is limited to funding available in FFY 2013. Activities funded under this RFP must be completed by September 30, 2013. However, NDOE recognizes that the technical assistance and training efforts needed to support the successful implementation of an RtI model in the FSM will take 3-4 years. Interested applicants should submit proposals that reflect a multi-year approach to the implementation of the RtI model. Subject to availability of funds, the subsequent contract offered under this RFP will have provisions to be extended in order to successfully complete the proposed activities.

Applicants must submit a detailed budget for all activities proposed to be accomplished by September 30, 2013.

The information below provides specifications for a request for proposals. All proposed activities should commence on or about February 15, 2013 and should be completed by September 30, 2013. Interested parties must submit a detailed proposal representing a multiple year approach with specific budget information for the first year of implementation. The proposal must provide specific information concerning the following areas deemed critical to the successful implementation of the RtI model:

- A. Support NDOE in the development of National and State level RtI Blueprints and Implementation Plans. This would include National/State Leadership Team Summit Meetings.
- B. Provide training for RtI Coaches. Approaches should specify how State level RtI coaches would be supported in building the necessary skills to implement the RtI model. Training must include specific classroom interventions that teachers would use to support the implementation of the core curriculum for all students, especially those who are struggling students.
- C. Provide onsite technical assistance and training support for each model school pilot site. This would include onsite support provided in each FSM State. This would also include technical assistance for each State in the further development of the RtI State Blueprint.
- D. Provide technical assistance to support the development and implementation of a school-wide assessment plan. This would incorporate the need for periodic screening, progress monitoring, and appropriate use of performance data to make education decisions.
- E. Provide technical assistance to support the development of an overall RtI Management Plan that will address both formative and summative evaluation needs of the RtI model.

5. Selection Criteria and Review Panel

The following review and rating elements shall be used in reviewing and rating individually submitted proposals:

- a) Relevancies and applicability – These elements account for 30% of the scoring unit on the total proposal, and applicants are required to present the rationale on how their proposals are relevant and applicable for the FSM education environment and needs.
- b) Clarity and Precision – These elements account for about 25% of the scoring unit on the total proposal, and applicants are required to write with clarity and precision on all topical matters used or presented, with concise justifications and supportive data, illustrative graphs, maps and etc.
- c) Cost Effectiveness and Efficiency – These elements account for 25% of the scoring unit on the total proposal, and applicants are required to justify every estimated cost or cost activities thereof as they relate to all parts and sections of their proposed activities.
- d) Other elements –These other elements shall include, but not limited to, volume, types and accuracies of supportive documents, references, endorsements and recommendations, as well as style, form of presentations, level of third parties supports, and etc. These account for about 20% of the scoring unit on the total proposal.
- e) A five (5) member review panel will review the proposal(s) and select two (2) top proposals with their recommendations to be submitted to the Secretary of Department of Education for final selection of the top proposal.
- f) The Government reserves the rights to refuse any and/or all proposals on the basis of incompleteness and/or non-compliance. In the event no proposals are accepted, the Government shall re-announce the Request for Proposal.

6. Date of Submission

All proposals shall be submitted no later than January 30, 2013 at 1700 hours to the address below:

Mr. Arthur Albert, Chief, Special Services Division, FSM Department of Education, P.O. Box P, Kolonia, Pohnpei FM 96941. Telephone (691) 320-8982/1055 or arthur.albert@fsm.ed.fm

FSM DOE Reserves the right to reject any or all proposals submitted.