

Federated States of Micronesia
Department of Education

FY 2020
Request for Proposals
FSM NDOE Project LIFT

Technical Assistance and Training

1. General

The FSM Department of Education (DOE) receives funding under the US Individuals with Disabilities Education Act (IDEA) Part B Section 611 to provide special education and related services for eligible children with disabilities. In meeting the requirements of IDEA, the FSM DOE may utilize external technical assistance, training, and support to assist in the delivery of special education programs and services.

2. Request for Proposal

The National Department of Education (NDOE) FSM National Government (*hereinafter referred to as "government"*) hereby solicits proposal bids from interested individuals, firms or organizations (*hereinafter referred to as "applicants"*) to provide specialized and qualified technical assistance, training and other consultative support services that support NDOE to continue implementation of Response to Intervention (RTI) as part of its Literacy Intervention for FSM Leaders of Tomorrow (LIFT) literacy project.

3. Eligible Applicants

The following kinds and types of firms, agencies and organizations within the Federated States of Micronesia, US mainland, Alaska, Hawaii and US territories and the Freely Associated States (Palau & Marshall Islands) shall be eligible to submit proposals:

1. Private, independent licensed management consulting individual, firms or agencies;
2. Public education departments;
3. Institutions of higher education;
4. Community-based education institutions or agencies;
5. Public/private corporations or companies; and
6. Other related NGOs.

Proposals from other entities may be considered in case of hard to find applicants from within the aforementioned localities.

4. Scope of Work

This request for proposals is limited to funding available in FFY 2019. Activities funded under this RFP must be completed by March 31, 2021. Interested

applicants may submit a proposal that reflect a multi-year approach to the implementation of the RtI model. Subject to availability of funds, the subsequent contract offered under this RFP will have provisions to be extended in order to successfully complete the proposed activities.

Applicants must submit a detailed budget for all activities proposed to be accomplished by March 31, 2021.

The information below provides specifications for a request for proposals. All proposed activities should commence on or about April 1, 2020 and should be completed by March 31, 2020. Interested parties must submit a detailed proposal representing a multiple year approach with specific budget information for the first year of implementation. The proposal must provide specific information concerning the following areas deemed critical to the successful implementation of the RtI model:

- A. Support NDOE in the revision of 5-year National and State level LIFT Blueprints and Implementation Plans.
- B. Continue to plan and provide trainings for LIFT Coaches. Approaches should specify how State level RtI coaches would be supported in building the necessary skills to implement the RtI model. Training must include specific classroom interventions that teachers would use to support the implementation of the core curriculum for all students, especially those who are struggling students.
- C. Provide onsite technical assistance and training support for each model school pilot site. This would include onsite support provided in each FSM State. This would also include technical assistance for each State in the further development of the RtI State Blueprint.
- D. Provide technical assistance to support the enhancement and implementation of a school-wide assessment and intervention plan. This would incorporate the need for periodic screening, progress monitoring, and appropriate use of performance data to make education decisions.
- E. Provide technical assistance to NDOE and collaborate with other service providers to ensure NDOE priorities are met and/or addressed.

5. Selection Criteria and Review Panel

The following review and rating elements shall be used in reviewing and rating individually submitted proposals:

- a) Relevancies and applicability – These elements account for 30% of the scoring unit on the total proposal, and applicants are required to present the rationale on how their proposals are relevant and applicable for the FSM education environment and needs.
- b) Clarity and Precision – These elements account for about 25% of the scoring unit on the total proposal, and applicants are required to write with

clarity and precision on all topical matters used or presented, with concise justifications and supportive data, illustrative graphs, maps and etc.

- c) Cost Effectiveness and Efficiency – These elements account for 25% of the scoring unit on the total proposal, and applicants are required to justify every estimated cost or cost activities thereof as they relate to all parts and sections of their proposed activities.
- d) Other elements –These other elements shall include, but not limited to, volume, types and accuracies of supportive documents, references, endorsements and recommendations, as well as style, form of presentations, level of third parties supports, and etc. These account for about 20% of the scoring unit on the total proposal.
- e) A five (5) member review panel will review the proposal(s) and select two (2) top proposals with their recommendations to be submitted to the Secretary of Department of Education for final selection of the top proposal.
- f) The Government reserves the rights to refuse any and/or all proposals on the basis of incompleteness and/or non-compliance. In the event no proposals are accepted, the Government shall re-announce the Request for Proposal.

6. Date of Submission

All proposals shall be submitted no later than March 25, 2020 at 1700 hours to the address below:

Kalwin Kephas, Secretary, FSM Department of Education, P.O. Box PS 87,
Palikir, Pohnpei FM 96941. Telephone (691) 320-2609/2647 or
kalwin.kephas@national.doe.fm or aalbert@dss.edu.fm .